|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date:** |  | | **File number:** |  |
| **Client’s name:** | |  | | |
| **Name of student:**  *(this is the person undertaking the research)* | |  | | |
| **Name of supervisor:** | |  | | |
| **Where did you undertake the research?**  *(students must remain mindful of the requirement to protect client identity)* | |  | | |
| **Research question to be answered?**  *(e.g. ‘What is harassment?’)* |  | | | |
| **What source did you gather the information from?**  *(Use OSCOLA and complete a new form for each source)* |  | | | |
| **What were your research findings?:** | |  | | |
| **Do you have any preparatory notes?:**  **If yes, have you stapled them to this form?:** | |  | | |
| **Time spent on the research (in hours and minutes):** | |  | | |